#### CHAPTER 5

#### ILLUSTRATED FORMS

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### CITY/TOWN COURT CASH BOOK

		1_	Check			to Whom Paid	Total Cash	·				and	Infraction	Vehicle	City/Town	Document Fees	Perpetuat	ion	Local	
	Mo.	Day	Number	No.	Page	Case Number	Received	State	Cour	ity	City/Town	Forfeitures	Judgments	Fines	Fines	Fees	Fees	$\dashv$	User Fee	S
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### CITY/TOWN COURT OF \_\_\_\_\_

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### CITY/TOWN COURT OF \_\_\_\_\_\_ DETAILED LEDGER OF LOCAL USER FEES

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CITY/I	OWN CC	OURT R	ECEIPT		· · · · · · · · · · · · · · · · · · ·				COL	JRT
Date	Kind	Number RECORD	Page	Cash	Check	M.O. PAYMENT	E.F.T. TYPE AND AM	CC-BC IOUNT	Other	Case Number
From	Whom Received				<del>\</del>	On What	Account			\$ Total Received
Court Costs:					State User					
State Share			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \			and Drug Cou		S		
County Share					Drug Al	ouse, Prosecu	tion:			
City/Town Share						diction and Co	rrections			
State Fines and Forfeitures		$\triangle$			Safe Scho					
Infraction Judgments						Vorksite Zone	Fees			
Overweight Vehicle Fines			) <sup>/</sup>			/iolence Fees				
City/Town Fines		9				Record Keep	ing Fees			
Document Fees					Cash Bond					
Facsimile Fees					Administra					
Document Storage Fees						Eradication Fe	es			
Late Payment Fees					Jury Fees					
Local User Fees:					Other Fees					
Pretrial Diversion Program					Trust Fund	S				
Alcohol and Drug Service I										
Law Enforcement Continui	ng Education	<u> </u>				<u> </u>	·	·	<u>-</u>	
Deferral Program						TOTAL				
				1 1						

Form Prescribed by State Board of Accounts

City and Town Form No. 215 (1987)

		CITY/TOWN COURT		
PAY TO THE ORDER OF		AMPLE	No.	
	7			DOLLARS
	•	)PAGE	CAUSE NO.	-
			(Judge) (Clerk) Cit	y/Town Court
Form Prescribed by Sta	ate Board of Accounts		City a	and Town Form No. 215 (1987)
		CITY/TOWN COURT		
PAY TO THE ORDER OF	SAM	PLE :	No.	
	SAN			DOLLARS
	FOR		CAUSE NO.	-
			(Judge) (Clerk) Cit	y/Town Court
Form Prescribed by Sta	ate Board of Accounts		City a	and Town Form No. 215 (1987)
		CITY/TOWN COURT		
PAY TO THE ORDER OF		MPLE		
	SA			_ _DOLLARS
	FOR			-
	DOCKET NO	)PAGE	CAUSE NO.	
			(Judge) (Clerk) Cit	y/Town Court

## REPORT TO COUNTY AUDITOR OF FINES AND FEES COLLECTED IN CITY/TOWN COURT

To the Auditor of		, County, Inc	diana	
I,	, (Judge) (Cle	erk) of		
I,	ving amounts	of fines and fo	orfeitures	
For the month ending				
Itemization	Collections This Period	Prior Collections	Year to D Collectio	
State Fines and Forfeitures	THIS I CHOO	Oolicotions	Conceilo	113
Infraction Judgments				
Overweight Vehicle Fines			THE	
State User Fees (75%) - County Drug Free Community Fund				
Marijuana Eradication Fees				
Jury Fees				
TOTAL AMOUNT COLLECTED				
Dated,				
(Judg	e) (Clerk)	C	ity/Town C	ourt
NOTE - Mail To:				
C	ounty Auditor			
(Make check payable to	0	Cou	ınty Treasu	ırer)
(a			.,	٠.,

\_ City/Town Court

## \_\_\_\_\_ CITY/TOWN COURT TRANSMITTAL REPORT TO FISCAL OFFICER

Date:		
nd fees represent the	total collections due o	n this date.
	Judge/Clerk of Cou	t
Collections This Period	Prior Collections	Year to Date Collections
	\$	\$
		<u> </u>
<b>Y</b>		
,		
\$	<u>\$</u>	<u>\$</u>
	Collections This Period  \$	Judge/Clerk of Court Collections  Collections Prior Collections  \$ \$ \$

(Judge) (Clerk) of \_\_\_

#### CITY/TOWN COURT DAILY/MONTHLY BALANCE RECORD

Date of Balance	, 20	Daily	Monthly	<i>y</i>
Form Prescribed by State Board of Accounts		City To	wn Form No. 219	CT (Rev. 2001)
	Beginning Balance	Receipts During Period	Disbursements for Period	Ending Balance
Payable to State:				
Court Costs - 55%				
State User Fees - 25%				
Safe Schools Fees	<del>                                     </del>			
Highway Work Zone Fees	<del>                                     </del>			
Domestic Violence Fees	<del>                                     </del>			
Automated Record Keeping Fees	<del>                                     </del>			
Payable to Fiscal Officer:	<del>                                     </del>			<del>-                                     </del>
Court Costs:	<del>                                     </del>			<del>-                                     </del>
County - 20%	<del>                                     </del>			
City/Town - 25%				
City/Town Fines	<del>                                     </del>			
Document Fees	<del>                                     </del>			
Administrative Fees	<del>                                     </del>		<del>                                      </del>	
Facsimile Fees	<del>                                     </del>			
Document Storage Fees	<del>                                     </del>			
Late Payment Fees				
User Fees:		<del>\                                    </del>		
Pretrial Diversion Program		<del>                                      </del>		
Alcohol and Drug Services Program				
Law Enforcement Continuing Education	<del>  \11)\1</del>			
Deferral Program				
Payable to County:				
State Fines and Forfeitures				
Infraction Judgments				
Overweight Vehicle Fines				
State User Fees - 75%				
Special Death Benefit Fees				
Marijuana Eradication Fees				
Jury Fees				
Cash Bonds				
Other Fees				
Trust Funds				
Totals				

## CASH RECONCILEMENT , 20\_

	Name of Depository		Ba Be	lar egi	nce nn	tor e a ing iod	t J		ı	De	pc	sit	s		Ch	nec	ks	s I	รรเ	ıed	Ва	pos lan Clo Pe	ce se	at	
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	Plus Cash Short or Minus Cash Long	Х	Х	X.	x	κX	Х	)	( )	X	X	X	<b>x</b>	xΠ	Χ	Х	X	χĮ	X	х			П	lĪ	
	Total Cash Balance	Х	Х	X	X)	ΚX	Х	)	( )	<b>(</b> )	X	X	<b>X</b> 2	X	Х	Х	X	X Z	Х	Х			$\prod$	П	

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#### FEE BOOK

Date Filed	Case No		Additional Information or Receipt
(Plaintiffs)	(D	efendants)	
	vs		User Fees
Court Costs	Receipts	No	Misc. Fees
Amount of Judgment			
Date of Judgment	JD	Pg. No	
Other Information			
Date Filed	G V-		133ikil Tufamaki Pasiak
			Additional Information or Receipt
(Plaintiffs)	(D	•	
Court Costs			
Amount of Judgment			
Date of Judgment			
Other Information			
Date Filed			Additional Information or Receipt
(Plaintiffs)		•	
Court Costs		No.	
Amount of Judgment			
Date of Judgment			(1)
Other Information			
Date Filed	Case No		Additional Information or Receipt
(Plaintiffs)	(D	efendants)	
	vs		User Fees
Court Costs	Receipts	No	_ Misc. Fees
Amount of Judgment _			
Date of Judgment	JD	Pg. No	
Other Information			
Date Filed	Case No.		Additional Information or Receipt
(Plaintiffs)		efendants)	
	•		User Fees
Court Costs			- 71 /1 / X
Amount of Judgment			MIL
Date of Judgment			SAL
Other Information			

#### REGISTER OF TRUST FUNDS

	DATE F	RECEIV	'ED	RECEIPT		CAUSE	RECORD	AM	10UN	NT		DATE [	DISBUR	SED	CHECK	AM	OUI	NT	
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## CLERK'S REPORT TO AUDITOR OF ADDITIONAL JUDGMENTS FOR EXCISE TAX

TO THE AUDITOR OF COUNTY, INDIANA		
COLLECTIONS FOR MONTH,		
LAW ENFORCEMENT AGENCY	NO. OF CITATIONS	AMOUNT COLLECTED
STATE POLICE	IOGOLD	OCCLEGIED
COUNTY SHERIFF		
CITY OF POLICE	MPLE	2/1
CITY OF POLICE		
TOWN MARSHAL - TOWN OF		
TOTALS		\$
STATE OF INDIANA COUNTY, SS		
IC 9-18-2-41 PROVIDES THAT THE CLERK OF THE COURT SHALL ON A CALENDAR YEAR BASIS TRANSFER ADDITIONAL JUDGMENTS COLLECTED UNDER IC 9-18-2-1 TO THE COUNTY AUDITOR WHO SHALL DISTRIBUTE THE FUNDS TO THE LAW ENFORCEMENT AGENCIES RESPONSIBLE FOR ISSUING CITATIONS. THE PERCENTAGE OF FUNDS DISTRIBUTED TO A LAW ENFORCEMENT AGENCY EQUALS THE TOTAL NUMBER OF CITATIONS ISSUED BY THE LAW ENFORCEMENT AGENCY. THE STATE BOARD OF ACCOUNTS RECOMMENDS MONTHLY FILING OF THIS FORM TO ELIMINATE THE NECESSITY OF CARRYING THESE ITEMS IN TRUST.		COURT
	CLERK OF TH	IE COURT

# ATTORNEY GENERAL OF INDIANA REPORT OF UNCLAIMED FUNDS AND ESCHEATED ESTATES DUE THE STATE

DATE PAID IN	FOR WHOM RECEIVED	RECORD	NO.	PAGE	AMOUNT	
	This form to be used when reporting and paying to the Attorney General all unclaimed fees and funds ten or more years old and escheated estates.  This form is to be prepared in triplicate. It is furnished by the office of Attorney General.		MP			
	MAKE THREE COPIES, ONE EACH FOR CLERK, ATTORNEY GENERAL, STATE AUDITOR	I	TO	TAL	I	